

## Documentation and Procedural Requirements for Seafish Certification for New Vessels

### Documents required prior to build:

1. **Application** – Can be obtained from either the Seafish website or our Edinburgh administrator.
2. **Signed letter of offer and payment to be submitted** – A letter of offer will be supplied upon the receipt of the application and will include the charges for the requested service. The builder will also be informed of the surveyor attending including their contact details.
3. **Drawings to be submitted for approval** – (1 set of drawings per model) drawings will also need to be provided if there are any alterations to the current approved drawings held for any particular vessel – All drawings are to be submitted to the Seafish Marine Survey Department.

**Note 1:** We cannot provide our services until we receive a valid application, signed letter of offer and first payment.

**Note 2:** Failure to submit the required documents listed above prior to construction may result in refusal of Seafish services/certification.

**Note 3:** Drawing approval can be a lengthy process and we recommend that you allow 10 working days for this.

Any alterations made during the review process, should be logged on the drawings under a revision heading and re-submitted; failure to do so may delay approval and subsequent services.

**Note 4:** Any deviations from the approved drawings or specification must be submitted for approval prior to construction or may result in refusal of certification.

**Note 5:** An SFIA Unique No. will be sent along with the letter of offer. The unique number will be required to be fitted to the vessel as per the given instructions.

**Notification to be given to the attending surveyor by the builder/outfitter during construction, at the following stages for inspection.**

**Construction of vessels less than 7m LOA**

**All materials**

- Upon completion of the hull

For vessels fitted with sealed decks, photographs are to be supplied clearly showing the under deck structure before the decks are fitted.

**Construction of vessels 7m LOA – 20m LOA**

**GRP hulls**

- 1<sup>st</sup> visit – Early framing stage in mould.
- 2<sup>nd</sup> visit (vessels over 12m RL only) – On completion of hull framing, beamshelf and machinery seatings.
- 3<sup>rd</sup> visit – On completion of hull / after release from mould with the main internal frames fitted (includes decks/soles where applicable).

**Wooden hulls**

- 1<sup>st</sup> visit – Inspection of the keel and main timber to be used in the construction.
- 2<sup>nd</sup> visit – Erected frames prior to planking.
- 3<sup>rd</sup> visit – Planking on its completion.
- 4<sup>th</sup> visit – Decks and superstructure.

**Steel and aluminium hulls**

- 1<sup>st</sup> visit – Fully framed stage \*or an equivalent build stage.
- 2<sup>nd</sup> visit (vessels over 12m RL only) – When hull is fully plated. \*or an equivalent build stage
- 3<sup>rd</sup> visit – On completion of hull (includes decks/soles where applicable).

\* Where the build programme does not follow a conventional sequence of construction.

**Outfit of all vessels 7m LOA – 20m LOA**

- 1<sup>st</sup> visit – When engine is installed (or equivalent)
- 2<sup>nd</sup> visit (vessels over 12m RL only) – When nearing completion.
- 3<sup>rd</sup> visit – On completion (may include witness of trials at discretion of surveyor).

## **Steel and aluminium hulls 20m LOA – 24m RL**

- 1<sup>st</sup> visit – 50% framed stage \*or an equivalent build stage.
- 2<sup>nd</sup> visit – When hull is fully framed \*or an equivalent build stage
- 3<sup>rd</sup> visit – Hull fully plated \*or an equivalent build stage
- 4<sup>th</sup> visit – On completion of hull (includes decks).

## **Outfit of all vessels 20m LOA – 24m RL**

- 1<sup>st</sup> visit – When engine is installed. \*or an equivalent build stage
- 2<sup>nd</sup> visit – 50% of fit-out. \*or an equivalent build stage
- 3<sup>rd</sup> visit – When nearing completion. \*or an equivalent build stage
- 4<sup>th</sup> visit – On completion (may include witness of trials at discretion of surveyor).

**Note 1:** If a vessel is less than 10m LOA and has a completely sealed main deck (i.e. no access to below deck areas) then only one outfit inspection will be required upon completion (in addition to the hull inspections).

**Note 2:** If a vessel is less than 10m LOA and is being built and fitted out by the same builder then the last hull inspection may be combined with the 1<sup>st</sup> outfit inspection, except where Note 1 is applied and only at the discretion of the Seafish Marine Survey Department.

**Note 3:** It is the builder's responsibility to inform the attending surveyor when the vessel is ready for a particular inspection. If the vessel is found to be not at the required stage, then a further inspection may be required with associated additional costs. Any vessel found to be beyond the early framing stage for the first inspection (vessels 7m LOA and over) may result in refusal of certification. Please ensure that two week's notice is given to the attending surveyor for each inspection.

## **Documents to submit upon completion of the vessel by the builder:**

1. **Seafish environment / material data sheets** - GRP Vessels only
2. **Seafish/other tank testing certificate** – All vessels 7m LOA and over
3. **Seafish electrical completion certificate** – All vessels 7m LOA and over
4. **Gas Certificate, supplied and signed off by a marine certified gas technician** – All vessels 7m LOA and over (where applicable)
5. **Mill certificates for hull plating and main structural members** – Steel and aluminium vessels only

Please note that documents 1, 2, 3 and 4 will not be accepted unless signed and dated by the relevant person.

All the above documents are to be submitted to our Edinburgh administrator or the attending surveyor.