

UNDER 16.5m SKIPPER'S CERTIFICATE APPLICATION FOR RENEWAL

Background

Our Under 16.5m Skipper's Certificate is issued with a five year expiry date. This form sets out our requirements for holders to renew their certificates.

1. Refresher training

Holders must re-attend Safety Awareness training where certificates were issued before 1st January 2012. You are being asked to do this because the Safety Awareness course launched in 2012 was very different from the original. It provides up-to-date information, advice and guidance on establishing and implementing safety management systems onboard fishing vessels. This course can be refreshed at any Seafish Approved Training Provider.

2. Evidence of current and relevant experience

Holders must provide details of their recent experience (over the last five years since their certificate was first issued) of taking charge of an under 16.5m UK registered fishing vessel.

Holders must also provide the name and contact details of an appropriate person who we can contact to verify these details (such as a Harbour Master, Fishery Officer, member of staff of the Maritime & Coastguard Agency, Secretary of a Producer Organisation or Fishermen's Association).

Why am I being asked to do this?

We have been criticised for awarding certificates to inexperienced skippers. In order to protect the integrity of this qualification and the reputation of those who hold it, we need to check and verify that certificates are only issued to experienced skippers.

3. Information

Holders must provide updated contact details and a new full-face, passport-size photograph.

4. Fee

Holders must pay £10 to cover the cost of administration, production and delivery of their new certificate.

Renewal Procedure

- 1) Complete and sign the application form overleaf, providing all the information required in boxes 1 to 6 and the attached feedback form.
- 2) Submit a passport-size full-face photograph, signed on the reverse. It should be attached either by staple or paper clip in the box on the top, left hand corner of the application form. The photograph will be incorporated within the certificate returned to the candidate.
- 3) Send the completed form, with photograph, payment* and completed feedback form, to the address below.
- 4) Your new Skipper's Certificate will be posted to you at the address you provide on the application form.
- 5) Please allow up to 14 days for your card to arrive

***Please note you can either pay by bank transfer using the details below, please use your name as the reference or alternatively by sending us a cheque made payable to Sea Fish Industry Authority.**

**Account Name: Seafish
Sort Code: 82-45-05
Account No. 00506447**

Data Protection:

Seafish and its Approved Training Providers have a legal obligation to keep a record of your personal details and any basic safety training that you have completed. Details of what information we hold for you are available on request (email us at training@seafish.co.uk or call us on 01472 252302). We may contact you from time to time to check and verify your information. We are obliged to share this information with the Maritime & Coastguard Agency and other relevant authorities on request.

We may also share your details with:

- any other training providers you might approach (to enable them to check whether you might be eligible for any funding for training and to inform them what other training you might need to undertake), and
- with the owner, managing agent and/or skipper of the vessel you are working on, or wanting to work on (to confirm to them what training you have completed).

**Training Administrator
Sea Fish Industry Authority
Origin Way
Europarc
Grimsby
DN37 9TZ**

**Telephone: 01472 252300
Fax: 01472 268792
Email: training@seafish.co.uk**

Attach
photograph
here

**UNDER 16.5m SKIPPER'S CERTIFICATE
APPLICATION FOR RENEWAL**

BOX 1: PERSONAL DETAILS

Surname:			
Forenames		Gender:	
Date of Birth:		Nationality:	
UK Residential Address:			
Postcode:		Phone Number:	
Email address:			

**BOX 2: FISHING EXPERIENCE (LAST 5 YEARS) on a UK registered
fishing vessel.**

Name of Vessel	Registration Number (PLN)	Work Role (skipper, etc.)	Length of Service (months)

BOX 3: NAME AND CONTACT DETAILS OF AN OFFICIAL WHO CAN BE CONTACTED TO VERIFY YOUR EXPERIENCE DETAILED ABOVE

Name:	
Position/Organisation:	
Email address:	

BOX 4: NON-FISHING ACTIVITIES

Are you currently involved in any non fishing commercial activities at sea or on land full time or seasonal? If so please describe the activity below.

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BOX 5: REFRESHER TRAINING

Course	Date Completed	Training Provider
Safety Awareness		

BOX 6: DECLARATION

"I the undersigned, confirm that I am the above-named person, that the fishing experience detailed in Box 2 is mine, I have completed the training course listed above and have completed the attached feedback form."

Signature:

Date:

For Office Use Only

Database Checked	Date Issued

Feedback Form

Information gathered will be used to support future funding applications to support delivery of fishermen's safety training courses

Please circle answers

Question 1: Have you ever been involved in an accident on a fishing vessel at sea or in a harbour?

Yes / No

Question 2: Can you recall having to take actions to avoid an accident on a fishing vessel at sea or in a harbour?

Yes / No

If you have answered Yes to either question please provide 1 or 2 examples below

Briefly describe the nature of the incident(s), name of boat and approximate date. and/or If you feel you have prevented an accident from happening please explain what you did and what may have happened if you hadn't have acted.	Were the skills learnt on fishermen's safety courses used to deal with or avoid the incident?	Fire Fighting	Sea Survival	First Aid	Health & safety	Safety Awareness	Navigation	Stability	Engineering	Radio skills	Were the rescue services involved?	Did the use of basic safety skills prevent the need of the safety services?
	YES / NO If "YES please tick appropriate box(es) to identify which skills from which course were used										YES / NO	YES / NO

If you wish to provide more examples please use the back of this form or request additional copies from Seafish Training on 01472 252302 or email us at training@seafish.co.uk

Question 3: We would welcome your comments and views on fishermen's training and suggestions for what we can do to improve our service:

Seafish may wish to contact you for further details. If you object to being contacted tick this box